

### Job Title & Vacancy:

Airworthiness Record Specialist (Vacancies: 1)

### Personnel Qualifications:

IELTS 4.0 or TOEIC 500 above

### Internship Contents:

#### 1. Quality Inspection & Administration:

Interns can learn about maintenance completion record management, aircraft/engine/APU history book management, and airworthiness inspection document compilation.

#### 2. Record Management:

Acquiring experience in aircraft airworthiness inspections and understand inspection standard operating procedures (SOPs) for aircraft operations. Familiar with the operation of document management systems and job responsibilities reporting.

#### 3. Record Materials:

Understand the production, for the completion record of daily aircraft maintenance task cards.

#### 4. Airworthiness Inspection Record:

Understand the airworthiness maintenance management rules for aviation products and various equipment and components and complete maintenance records.

#### 5. Quality Inspection:

Understand the aircraft quality management system and understand the aircraft maintenance document recording requirements of civil aviation regulations.

Overall, the internship provides a unique opportunity to gain valuable insights into specialized areas such as aviation quality management systems, safety management systems, and aircraft operations and airworthiness standards and maintenance services. These extraordinary experiences promote the overall development of the interns' teamwork, problem-solving and technical skills, laying a solid foundation for the interns' career development after graduation.